ARCHIVAL methods

2⅜"H x 3¾"W TEMPLATE LABELS

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NAME SUBJECT HERE

DATE: *01-01-2020*

LOCATION: Location info here, location info here, location info here. Location info here, location info here.

DESCRIPTION: Description info description info, description info description info. Description info description info description info description here, description info description info. Description info description info description info description info description info description info description info.

← USE FIRST BOX AS EXAMPLE

You can format text with Acrobats "Property Bar"
To access the Property Bar type ⌘-E on Mac
or Ctrl-E if on a Windows PC

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