

### Complete Frame Kit Components

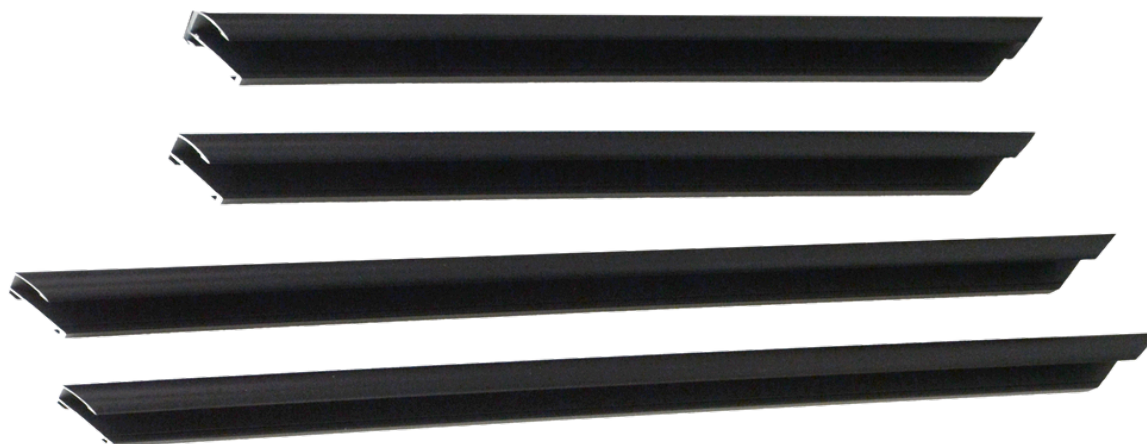
- Unassembled matte black aluminum frame - 4 bevel cut frame rails
- Frame Hardware packet
  - 4 Tapped Corners with screws
  - 4 Back Plates to pair with Tapped Corners
  - 2 Omni Hangers with screws for attaching wire
  - 8 Spring Tension Clips
- Picture Hanging Wire Kit packet - 6 ft (1.8m) of plastic coated picture hanging wire (holds max. 25 lb. / 12 kg) and 2 Bulldog Picture Hanging Hooks
- UV-Filtering Acrylic with protective paper that needs to be peeled off
- A Pre-Cut Window Mat made of archival 100% cotton 4 ply Bright White board for the window, hinged to a 2 ply board for the backing.
- Four Mounting Corners
- Acid-free 1/8" thick Foamboard backing

# Product Instructions

## Aluminum Frame Assembly

### Aluminum Frame Assembly Parts

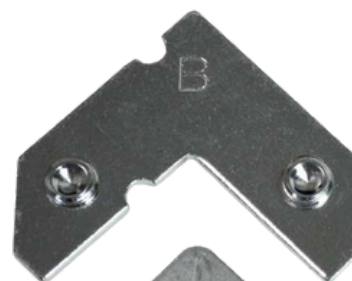
4 Aluminum Frame Pieces cut to your width and length specifications.



Frame Assembly Hardware includes:

- 4 Tapped Corners
- 4 Back Plates
- 2 Omni Hangers for picture wire
- 8 Spring Tension Clips
- 4 Foam Corner Bumpers

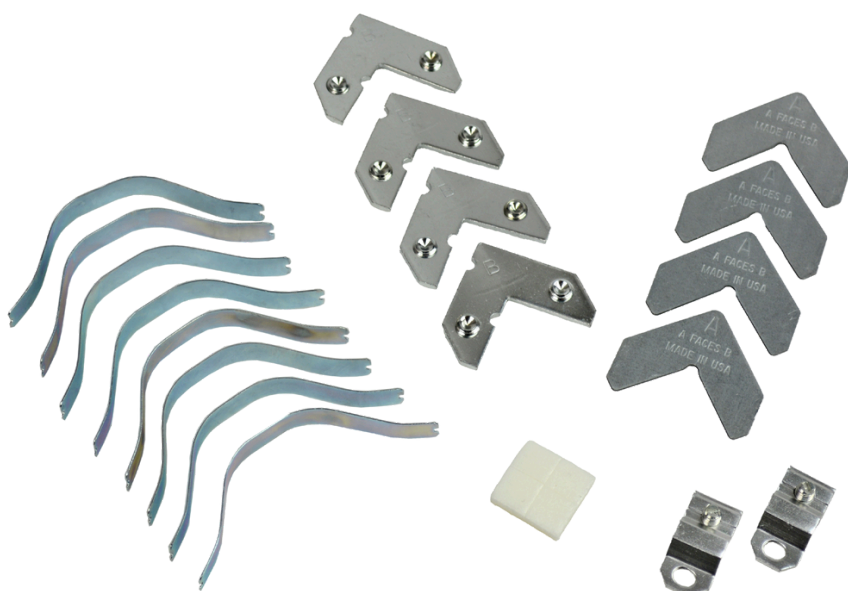
Tapped Corner



Back Plate



Omni Hanger



### Custom Window Mat and Glazing Assembly Instructions

- Work on a clean, hard, flat surface. Wash and dry hands thoroughly. You might also want to wear nitrile or cotton gloves. Mat hinge should be at the top or along the side.
- Center the artwork in the window and place one or two leather paperweights on the art to keep it from moving.
- Flip the top window mat open. Use archival mounting corners to attach the artwork to the backing board without moving the art.
- Our UV-Filtering Acrylic glazing ships with protective paper on both sides. Do not peel the paper until you are ready to frame your artwork. Before you peel the paper backing you can gently wipe the edges and both sides with a very slightly damp cloth. This will reduce static.
- You can peel the paper backing by hand but it is easier to peel it by rolling it onto a tube that is as long as the diagonal of your acrylic.
- Peel one side and then lay it down on the artwork, making sure both the acrylic and the mat and print are free of dust first. Then peel the second side. Now you are ready to insert this layered grouping of acrylic, mat, and art into your frame.

# Product Instructions

## Aluminum Frame Assembly

### Complete Frame Kit

### Aluminum Frame Assembly Instructions

- Work on a clean, hard, flat surface. Lay out the frame parts face down. Insert two angles - the flat thin angle (back plate) and the thick one with screws (tapped corner) - together into the frame track. The two pieces are labeled so that A & B should be inserted facing each other. The angle with the screws will be facing up with the back plate underneath. If you can't fit the two pieces in the slot, you will need to unscrew the screws a bit.
- Do the same on the other end of this first frame part. Now you can slide the other two frame parts onto the angled pieces. You can loosely tighten the screws and align/square up the two frame corners. Now three sides of your frame are assembled. Leave frame face down.
- This will leave one end open where you will slide in your matted art, glazing, and foamboard before attaching the final piece of the frame. The artwork should be properly attached with photo corners to the archival backing board with window mat. Glazing (paper removed) on top and foamboard underneath. Turn it face down before inserting into frame.
- Insert it into the open end of the metal frame by sliding it in the grooves. Make sure it goes all the way in and feels secure.
- Attach the other two pairs of hardware angles into the remaining frame rail that is not yet attached. Then you can slide that piece onto the frame. Square the frame and tighten the screws. Flip frame over to inspect the corners for alignment. Adjust as needed. Lay frame on table face down.
- Next insert the springs to secure everything in place. Insert the springs on all sides of the frame. Insert springs curved side up.
- Install the two omni hangers a third of the way down from the top of the frame on either side. Screw to tighten them into place. Install hanging wire.
- Attach the self-adhesive bumpers to the bottom two corners of the frame.